
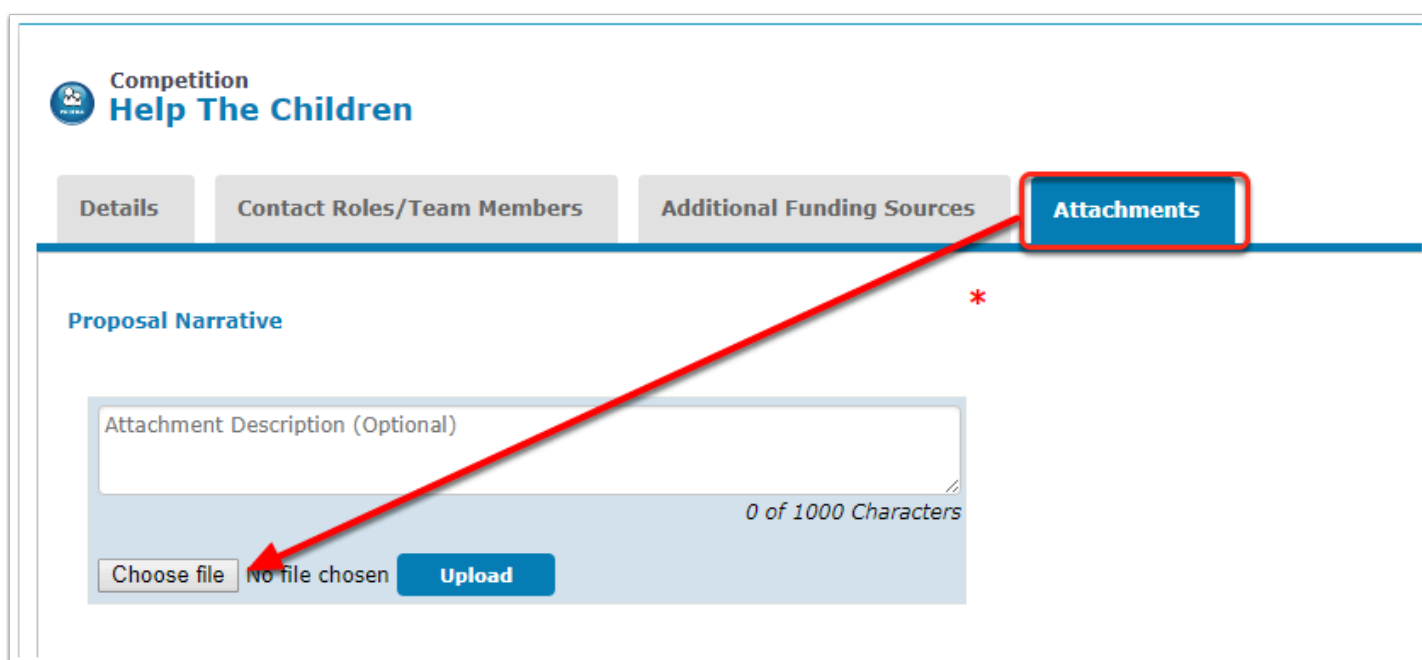


Attaching documents to your proposal record

Once you are ready to upload proposal and budget documents to your grant application, follow these steps.

 If you are using the Internet Explorer browser, you may have trouble uploading attachments to your grant application. Please use Chrome, Firefox, or Safari browsers to complete your application.

In the proposal record, click on the attachments tab. Click Choose file.



Competition
Help The Children

Details Contact Roles/Team Members Additional Funding Sources **Attachments**

Proposal Narrative *

Attachment Description (Optional)

0 of 1000 Characters

Choose file No file chosen Upload

Attach the file from your computer. You can add a brief description of the file if you wish. Click upload.

Proposal Narrative *

General Support Proposal

24 of 1000 Characters

Choose file

Proposal.docx

Upload

You will receive a message that the file upload was successful.

i File Upload Successful

Proposal Narrative *

Sr. Number	File Name	Attachment Description (Optional)	Created Date	Action
1	<u>Proposal Narrative-Proposal.docx</u>	General Support Proposal	02/27/2018	Delete


Attachment Description (Optional)

0 of 1000 Characters

Choose file

No file chosen

Upload

 If you need to upload more than one file (like multiple writing samples, or proposal appendices) in order to respond to a question, complete the first two steps again.

Proposal Narrative

Sr. Number	File Name	Attachment Description (Optional)	Created Date	Action
1	OR2018-46692-Proposal Narrative-Proposal Template.docx	Sample #3	10/19/18	Delete
2	OR2018-46692-Proposal Narrative-Review Document.docx	Sample #2	10/19/18	Delete
3	OR2018-46692-Proposal Narrative-Proposal Template.docx	Sample #1	10/19/18	Delete

Attachment Description (Optional)

0 of 1000 Characters

Choose file

Upload

No file chosen

Upload the other required files (those with a red asterisk). Click Save to attach the files to your application.

Save

Clear Changes

File size limit ranges between 1GB to 2GB per attachment.